

To: **The Manager** 致: 經理
Winton (B.V.I.) Limited

Date日期: _____

INSTRUCTIONS ON CHANGE OF ADDRESS 更改地址指示

Please where applicable 請在適當處鈎剔

* I/We, _____, * of HKID No. _____, wish to inform you that * with immediate effect/with effect from

* 本人/吾等 _____, * 香港身份證編號 _____, 現通知貴公司* 由即時起/由
my/our correspondence address will be
起,* 本人/吾等之通訊地址為

_____ (“the new address”) telephone No. _____
(新地址) 電話號碼

* I/We hereby instruct you to amend your address records in respect of such of the above facilities which * I/we have identified and to send all correspondence, statements, demands, notices or other documentation to * me/us at the new address with effect from the date specified above.

* 本人/吾等現指示貴公司將*
本人/吾等有關上述賬戶之地址紀錄更改並將所有文件、結單、繳款通知通告或其他文件在上述指定生效日期起寄往*
本人/吾等之新地址。

Signature(s) 簽名

Present Address 現時地址

Full Name(s) (In Block Letters)
全名 (請用正楷)

* Please delete whichever not appropriate *請刪去不適用者